

	<p>The Clerk confirmed that Wendy Brice-Thompson was no longer a Councillor for the London Borough of Havering following the May local elections. Her appointment to the Corporation was as a Local Authority designated Member and her current term of office as a Governor was to September 2020. The Committee AGREED to discuss this further at the next meeting.</p> <p>The Committee RECEIVED the report.</p>	Committee
S/18/19	<p>Appointment of a Staff Governor <i>Paper: Cover Page</i></p> <p>The Clerk informed the Committee that two candidates had come forward for the role of Staff Governor and that an election had been held in accordance with Governor Appointment Procedures. The outcome of the election was Brian Martin – 71 votes and Mark Antrobus – 16 votes. The Committee congratulated Brian.</p> <p>Recommendation: The Corporation should APPROVE the appointment of Brian Martin as Staff Governor for a period of four years until 30th September 2022.</p>	
S/18/20	<p>Termly Report on Governor Reviews <i>Paper: Feedback from individual Governor reviews</i></p> <p>The Chair of the Committee introduced the report, which provided anonymised feedback from Governor reviews as requested at the previous meeting. She explained that most of the reviews had now been completed. No complaints or negative comments had been received. The Committee were pleased to note the positive comments made about the Clerk as well as the acknowledgement of the Chair's integrity and local knowledge.</p> <p>The Committee discussed the comment relating to the Carver model and the reasons for moving to this style of governance. The Committee agreed that the Carver model allowed all Members to be involved in all decisions and discussions, however the role of the Regulatory and Scrutiny Committee was less clear and the Committee AGREED to look at this again at its next meeting.</p> <p>The Committee RECEIVED the report.</p>	Committee
S/18/21	<p>Review of Governor Attendance <i>Paper: Corporation attendance data to 31st May 2018</i></p> <p>The Clerk reminded Members that this was a termly report enabling Governor attendance to be monitored and any necessary actions to be taken. Overall attendance was 76% against a target of 80% with Corporation meetings 74% and Committee meetings 78%.</p> <p>There was one Member who had not attended a meeting throughout 2017/18. The Committee had considered this person's attendance at each meeting since he joined the Corporation in summer 2016 and ongoing discussions were taking place to try to help him to improve his attendance and contribution. The Committee AGREED to consider what action to take at the next meeting.</p> <p>The Committee RECEIVED the report.</p>	Committee
S/18/22	<p>Annual Review of Governor Development Activity <i>Papers: Development Activity Tracker for 2017-18; Training Plan for 2018/19</i></p> <p>Members were informed that the training plan for 2018/19 followed a similar pattern to the previous year. There had been ten internal training and development activities during the year as well as induction training for new Members. Several Governors had attended external events such as the AoC Annual Conference, the AoSEC Conference and the AoC London Regional Committee. One Member had attended a Parliamentary Reception and three Members were part of the London Sixth Form Partnership Governance Group. The Principal had completed the ETF course for College Principal's and CEO's as well as the AoC and SFCA Conferences. The Clerk continued to attend the AoC London Clerk's Network regularly and had also attended the SFCA Clerk's Conference. In addition, Members had also</p>	

	<p>attended awards evenings, College productions, the afternoon tea for new staff and the Arts and Media Showcase. Feedback from all events was very good.</p> <p>The Committee RECEIVED the report.</p>	
S/18/23	<p>Termly Report on Corporation Feedback and Resulting Actions <i>Paper: Feedback from Corporation Meetings and Resulting Actions</i></p> <p>The Clerk reminded Members that this was a new report requested by the Committee to enable actions resulting from feedback made after Corporation meetings to be followed up. She explained that consideration of feedback was now a standing item at the regular meetings held between the Chair, Vice-Chair, Principal and Clerk.</p> <p>Members agreed that the proposed actions were appropriate, commenting that robust and challenging questioning was important as long as it wasn't antagonistic or aggressive.</p> <p>The Committee RECEIVED the report.</p>	
S/18/24	<p>Annual Review of Induction Programme Feedback <i>Paper: Cover Page</i></p> <p>The Committee was informed that three new Members had attended induction training during the year as well as a separate session for the Student Governors. Feedback had been very positive and no changes were proposed.</p> <p>The Committee RECEIVED the report.</p>	
S/18/25	<p>Feedback from the Corporation Development Conference – 11th May 2018 <i>Paper: Corporation Development Conference analysis of evaluation forms</i></p> <p>The Clerk reminded Members that the focus of the Conference had been on teaching, learning and assessment as well as the proposed merger. Attendance had been excellent with 17 Governors attending (85% compared to 60% in 2017). Nine Governors had attended learning walks and were extremely positive about the experience. Feedback was good with no substantial comments made.</p> <p>The Committee RECEIVED the report.</p>	
S/18/26	<p>Review of Committee Terms of Reference <i>Paper: The terms of reference of the Search and Governance Committee</i></p> <p>The Clerk reminded Members that each Committee was tasked with reviewing their own terms of reference in the summer term prior to approval by the Corporation in July. The Committee considered the existing terms of reference and agreed that no changes were necessary.</p> <p>Recommendation: The Corporation should APPROVE the terms of reference of the Search and Governance Committee for a further period of one year.</p>	
S/18/27	<p>Evaluation of Meeting <i>Papers: Evaluation of Meeting; Evaluation of Paper</i></p> <p>Members were asked to complete the evaluations individually and return them to the Clerk at the end of the meeting.</p>	
S/18/28	<p>Next Meeting Date</p> <p>Monday 29th October 2018 at 5.00 pm.</p>	

The meeting ended at 5.45 pm

Chair _____

Date _____

CLH 15th June 2018